State Bibliographic Standards Meeting-Minutes
[Google folder](#)

October 16, 2024, 2:00pm

New Business:

1) Recollection Wisconsin Steering Committee-Inclusive Metadata Workgroup-Elizabeth N.
    a) Looking to fix some of the controlled vocabularies used in relation to best practices.
    b) Request to share metadata document when complete. Should eventually be available on Recollection Wisconsin website.
2) American Association of Law Libraries-Technical Services Law Librarian Newsletter- Elizabeth N.
    a) Sharing as just an FYI.

Standing Business:

1) Follow-up with Joy P. regarding WISCAT Search Format Fields from Auto-Graphics
    a) Fall is WISCAT enhancement season- Joy P. turned in recommended enhancements that people had sent her. Another requested enhancement was when troubleshooting issues it would be helpful to be able to search for a specific bibliographic record's bib number/control number.
    b) Removing eBooks and eAudio from search results- Joy P. learned that this is not possible. There is no way to hide the titles from coming up in the Z target search on WISCAT. May be improved by adding format search.
    c) How do audiobooks with 007s get sorted- Still working on.
    d) Audit of existing shelving locations within ILS for WISCAT searches- Example ILS admins load Overdrive records and give specific location code, which helped prevent them from being pulled into a search by locking them. Joy P. can send Z target mapping for review and updates. Will also ask what ILS and discovery layers and versions used by each system.
    e) Suppressing new materials- With Z target mapping should help suppress new materials from results.
    f) "Format" in Advanced Search
        i) Sent in request to be able to search by format in the advanced search mode as part of fall enhancement requests for Auto-Graphics.
2) Follow-up from Ben Miller's visit
    a) Grant application completed in the grant portal.
    b) In addition, included goal to incentivize libraries using the standards document once completed.
    c) Grant partners would like to offer some cataloging specific training. This year looking at Authority Control Training with Library Juice. Think up to 25 participants could be covered for workshop. Deadline is end of November 2024.
    d) Possible Side Projects- looking for consultant/library willing to take on projects- Emily V. and Jenn S. interested in helping
        i) Local Subjects and Genres-curate potential shared vocabulary list of local/genre headings, present at January meeting, and have finalized list for February meeting, would be compensated through MOU between libraries.
        ii) Series Clean-up

   iii) Database Maintenance –scheduled tasks to keep things in order and how often should be executed, have so far collected in a folder regular tasks that are already being done- see Google folder.

3) Discuss RAILS Consortium Core Cataloging Elements Document Feedback- [Responses from RAILS Document](#)
 a) Schedule a more frequent review of document to keep things up-to-date. Who will handle review; grant committee, bibliographic standards committee?
 b) Considerations when following standards section very important depending on library/system, ILS, and staffing.
 c) RAILS gave permission to borrow from their document

4) [WICATALOG](#) Best Practices Document
 a) Table of Contents
  i) Keep "Kit and Library of Things recommendations"? Most people use OLAC best practices when cataloging these items. And often with both of these items, there can be vast variation. Usually do not ILL these items either. Worth adding statement under scope note that these items were considered for inclusion and reasons why they were not included and direct to OLAC standards page.
  ii) Add "Choosing a record", "Resources"? Seems to be more training than recommendation. So thinking it will not be included.
 b) Music CD Recommendations
  i) 264 As complete as possible. ©℗
   (1) Discussion- copyright usually for documentation and graphics and phonograph preferred for actual sound recordings over copyright.
  ii) 3XX , subfield |b follow RDA
   (1) Discussion- RDA toolkit accessibility issues, Elizabeth N. said she would ask DPI about possible funding of annual subscription, RDA fields often not visible on public side of catalog either, should probably keep recommendation general in regards of using the RDA fields.
 c) Foreign Language Materials Recommendations
  i) NWLS standard practice was placed in the WICATALOG document as an example to work off. We will be looking at this at the next meeting.

5) Round Robin
 a) What's new that you would like to share with the group?
  i) Discussion of attending OLAC 2024 Conference, upcoming NOTSL 2024 Fall Conference
  ii) OLAC 2024 Conference sessions will be available for online streaming

Next Meeting Date & Time: November 13, 2024 at 2pm